

UNICEF SOMALIA
VACANCY ANNOUNCEMENT REF: UNSOM/2010/029

Title:	Partnership Officer
Category and Grade Level:	NO-B
Type of Contract:	Fixed Term
IMIS No.	63916
Length Of Contract:	One year
Organization Unit:	GFATM
Duty Station:	UNICEF Somalia Support Centre, Nairobi
Date of Issue:	24 th August 2010
Closing date of Application:	8 th September 2010

If you are qualified and looking for a chance to make a real difference in the lives of vulnerable Somali children while gaining opportunities for career growth, you are invited to apply for the post of a Partnership Officer with UNICEF Somalia Support Centre in Nairobi.

The Partnership Officer will work with the Programme Manager, Malaria, in the implementation of the malaria activities, more specifically in the following areas: capacity building, planning and monitoring of activities and coordination with all partner agencies operational in Somalia (UN, International and national non-governmental organizations and local authorities). The ultimate goal is to ensure a sound technical approach towards malaria interventions so that the targets set out in the Global Fund to fight AIDS, TB, and Malaria (GFATM) grant are met.

If successful, you'll be part of a dynamic and passionate team in Somalia and Nairobi that works together to improve the health, nutrition, water, sanitation, hygiene, and basic education of Somali girls and boys and protect them from violence, exploitation and abuse.

The successful candidate will be offered a Fixed Term Appointment for one year. Further extensions will be based on organizational needs, availability of funds and satisfactory performance.

Major duties and responsibilities:

- Draft, implement and monitor activities in an evidence-informed, timely and efficient manner. This includes reviewing and following up Programme Cooperation Agreements.
- Coordinate the implementation of activities under UNICEF's direct responsibility with the main focus on Information Education Communication (IEC)/Behaviour Change Communication (BCC) activities, Long Lasting Insecticide Treated Nets (LLIN) distributions and drug distributions identifying synergies with community-focused interventions and ensuring no duplication with other initiatives. Facilitate trainings on these subjects and micro planning where required.
- Monitor the flow up of supply assistance to partners, with particular attention on short-expiry items to ensure timely provision at health facility level. Draft supply plans and forecasts. Monitor supply by collecting and recording information on inventories, distribution and utilization.
- Develop monitoring plans of zonal activities. Carry out regular monitoring field visits and spot checks of the range of activities such as community activities including LLIN distributions,

supportive-supervision visits, training, workshops, etc. Conduct household monitoring and integrate with other health interventions where possible. Verify documents/reports submitted against actual activities. Ensure that the programme's Monitoring & Evaluation plan is respected.

- Liaise, communicate and plan with partners in the zones, including the Ministries of Health and other key national partners, regarding implementation of activities to ensure integration of services. This includes coordinating and participating in regular technical working group/coordination meetings and developing joint work plans. Facilitate visits from Local Fund Agents (LFA), consultants and others involved in supporting the activities. Assist in the facilitation of GFATM Review meetings.
- Collect, analyze and ensure mapping of community data and produce reports for monitoring purposes on a quarterly basis. Maintain files that will be subjected to LFA review. Provide regular other relevant information and updates to the Malaria Manager as required.
- Collaborate with health colleagues at zonal and UNICEF Somalia Support Centre levels to ensure strengthening of malaria control and integration with other health activities, including strategies on capacity building of health workers, community mobilization and community focused interventions.

Qualifications, experience & Skills

- University Degree in Health, Nutrition, Social Sciences or other relevant field.
- Five years of experience of which two should be in a progressively responsible professional work at the national/ international levels in programme management or monitoring and evaluation.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships, both within and outside the organization.
- Fluency in English is required. Knowledge of Somali and another UN language will be an added advantage.
- Analytical, conceptual and communication skills are required.
- Planning and monitoring skills; ability to organize work & projects.
- Ability to make timely and quality judgments and decisions.
- Computer skills, including internet navigation, and various office applications.

Interested and qualified candidates should send their applications with updated UN Personal History Form (P.11), updated CV and copies of academic certificates. UN staff are requested to provide the last two Performance Evaluation Reports (PERs). Please quote the vacancy number in your application.

Human Resources Manager
Vacancy Number 2010/029
UNICEF (USSC)
Nairobi, Kenya

Or email to: somaliahrvacancies@unicef.org

Please note that documents submitted along with your applications will not be returned. Ensure you send copies of your testimonials. Only short-listed applicants will be contacted

QUALIFIED FEMALE CANDIDATES ARE ESPECIALLY ENCOURAGED TO APPLY

UNICEF IS A NON-SMOKING ENVIRONMENT
